

BIDEFORD TOWN COUNCIL



Janine Gardner
Town Clerk and Responsible Financial Officer

Riverbank House
Bideford
Devon
EX39 2QG

Telephone:
(01237) 428938

Friday, 08 September 2026

To: Members of the Planning Committee

You are hereby summoned to attend the following meeting:

Name of Committee: Planning Committee

Meeting Date: Wednesday 16 September 2026

Meeting Time: 6.30pm

Venue: Greenhouse, Riverbank House, Bideford EX39 2QG

for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. There is a legal right to film/record/photograph/report public meetings.

A handwritten signature in blue ink, appearing to be 'J Gardner'.

J Gardner
Clerk to the Council

A G E N D A

1. Apologies for Absence

To receive apologies and reasons for absence.

2. Declarations of Interest and Dispensations

To receive declarations of interest on items on the agenda and note any requests for dispensation received by the Clerk prior to the meeting.

3. Public Participation

Public participation session of 15 minutes duration on items on the agenda.

4. Minutes of the Previous Meeting

To approve the minutes of the meeting held on Wednesday 26 August as a correct record.

5. Proposed Installation of Telecommunications Apparatus

6. Consideration of Planning Applications

To consider and resolve the enclosed Planning application(s) on behalf of the Council.

7. Planning Applications Outcomes and Appeals Notification

To receive details of those Planning Applications which have been granted/refused by Planning Authorities, and any notifications of Planning Appeals.

Part II (Closed Session)

8. Exclusion of the Press and Public

To resolve to exclude members of the public and the press to progress a matter of a confidential nature under the Public Bodies (Admissions to Meetings Act) 1960 and Local Government Act 1972, ss 100 and 102.

9. Torridge District Council - Outstanding Enforcement Cases - 01 September 2026

MEMBERS OF THE PLANNING COMMITTEE

Councillors L Hellyer, S Inch, T Inch, R Clarke, P Lawrence, J McKenzie, K Hind.

Date of Next Meeting: 7 October 2026



DECLARATIONS OF INTEREST

***PLEASE READ THE ADVICE OVERLEAF, THEN COMPLETE IN BLOCK CAPITALS
AND HAND TO THE CLERK AT THE COMMENCEMENT OF THE MEETING***

FULL NAME:

[illegible]

Declaration of Interests at meetings

- Where a matter relates to an interest in list A, the member shall not participate in a discussion or vote on the matter. He /she only need declare it if it is not already noted on the register of interests.
- Where the matter is in list A, but is a sensitive interest, the member shall not participate in a discussion or vote; the member shall disclose that there is an interest but not the nature of it.
- Where a matter relates to an interest on list B the member shall not vote and may only speak as a member of the public.
- A member only has to declare an interest in list B if it is not already on the register of interests.
- If the interest is in list B and is sensitive in nature and not already registered then the member shall disclose the interest but not the nature of it.
- Where a matter relates to the financial interest of a friend, relative or close associate (other than in list A) the member shall disclose the interest and not vote. He or she may speak but only as a member of the public.

List A:

1 Employment, office, trade or vocation – carried on for profit by member or spouse or civil partner.

2 Sponsorship – any payments for the previous 12 months, other than by the Council, to assist in Council duties

3 Contracts – any current contracts between the Council and the member or his/ her spouse or civil partner or a company the member is a director or partner of.

4. Land – any beneficial interest in land within the area of the Council by member, spouse or civil partner.

5 Licenses - any license, alone or with others, by spouse, civil partner or member to occupy land in area of Council.

6 Corporate Tenancies - any tenancy where the Council is the landlord and the member, spouse or civil partner has a beneficial interest in the tenant.

7. Securities – a beneficial interest is held in a body that has land or business in the area of the Council by the member, spouse or civil partner that either exceeds £25,000 or the total share capital is in excess of one hundredth of the of the total shares issued.

List B:

Any interests which relate to or is likely to affect:

1. Any body where the member has general control or management and was appointed by the Council.
2. Any body that the member is in a position of control or management and either:
 - (a) exercises functions of a public nature;
 - (b) is for charitable purposes; or
 - (c) has the purpose of influencing public opinion or policy (including political parties and trade unions)
3. Any gifts or hospitality that the member has received by virtue of his or her office in excess of £50.



BIDEFORD TOWN COUNCIL

MINUTES

Name of Committee: Planning Committee

Meeting Date: Wednesday, 26 August 2026

Meeting Time: 6:30pm

Venue: Greenhouse, Riverbank House, Bideford EX39 2QG

Present:

South Ward

Councillor P Lawrence

East Ward

Councillor L Hellyer

North Ward

Councillor K Hind

Also Present:

C Heller, Administration Officer

31.Apologies for Absence

Apologies for absence were received from Councillor S Inch.

No apologies were received from Cllrs J McKenzie, R Clarke or T Inch.

32.Declarations of Interest and Dispensations

Councillors P Lawrence and K Hind declared a non-pecuniary interest in item 35a as Trustees of The Bridge Trust.

33.Public Participation

No members of the public attended the meeting.

34.Minutes of the Previous Meeting

It was proposed by Councillor P Lawrence, seconded by Councillor K Hind and **resolved** to approve the minutes of the meeting held on 5 August 2026 as a correct record.

(Vote – For: 3, Against: 0, Abstention:0)

35.Consideration of Planning Applications

To consider and resolve the enclosed Planning applications on behalf of the Council.

a. Application No. 1/0592/2026/FUL

Change of use from Class E to Sui Generis (Variation of condition 3 (opening times) of planning approval 1/0201/2025/FUL)

Location: Sunshine & SNOW, 40 Mill Street, Bideford, Devon

Applicant: India Snow

Date Received: 11 August 2026

It was proposed by Councillor P Lawrence, seconded by Councillor L Hellyer and **resolved** to recommend to the local planning authority Torridge District Council that the application be refused on the grounds that extending opening hours until 1am would cause a disturbance in a residential area.

(Vote – For:3, Against:0)

36.Planning Applications Outcomes and Appeals Notification

To receive details of those Planning Applications which have been granted/refused by Planning Authorities, and any notifications of Planning Appeals.

The business of the meeting having been concluded the Chairman thanked the councillors for their attendance at the meeting, which concluded at 6.36 pm.

Signature of Town Mayor: Date:

Signature of Chair: Date:

**PLANNING APPLICATIONS RECEIVED FROM TORRIDGE
DISTRICT COUNCIL FOR PERIOD**

26 August 2026 – 16 September 2026

a. Application No. 1//0666/2026/LA

Construction of 2no. highway access junctions including
carriageway construction, public shared footpath/cycleway, soft landscaping and street
lighting alterations.

Location: Land At Grid Reference 246820 126153, Manteo Way, Bideford, Devon

Applicant: Mr A Redwood, Torridge District Council

Date Received: 4 September 2026

PLANNING DECISIONS RECEIVED FROM TORRIDGE DISTRICT COUNCIL

26 August 2026 – 16 September 2026

Application No:	Details	Decision
<u>1/0479/2026/FUL</u>	Reinstatement following fire damage	GRANTED
<u>1/0480/2026/LBC</u>		
Location:	9 & 9A Honestone Street, Bideford, Devon, EX39 2DL	

<http://www.torridge.gov.uk/planningonline>