



BIDEFORD TOWN COUNCIL

MINUTES

Name of Committee: Resources Committee

Meeting Date: Thursday, 20 August 2026

Meeting Time: 6:30pm

Venue: Greenhouse, Riverbank House, Bideford EX39 2QG

Present:

North Ward

Councillor D Bushby (Chair)

Councillor K Hind

South Ward

Councillor S Inch

Councillor P Lawrence (Town Mayor)

West Ward

Councillor C Hawkins

Councillor T Inch

East Ward

Councillor J Gubb

Councillor L Hellyer

Councillor J McKenzie

Also Present:

J Gardner, Town Clerk

R Coombes, Deputy Town Clerk

1 x member of the public.

19. Apologies for Absence

Apologies were received from Councillors Clarke, J Hellyer and McGeough.

20. Declarations of Interest and Dispensations

No declarations of interest or requests for dispensations were received.

21. Public Participation

There was no participation by the public member.

22. Minutes of the Previous Meetings

It was proposed by Councillor Bushby, seconded by Councillor L Hellyer and **resolved** to approve the minutes of the meeting of the Resources Committee held 9 July 2026 as a correct record.

(Vote – For: 8, Against: 0, Abstention: 1)

23. Items Brought Forward by the Chair

The Deputy Town Clerk advised that preparations including road closures and invitations for attendance Remembrance Sunday, 8 November 2026 were underway. Included in the invitation was the opportunity for the Cadet leaders / Organisation Heads to attend a meeting prior to the Event, to be confirmed providing those stakeholders agreed to take part.

He reminded Members of the discussion on the re-siting of the War Memorial within Victoria Park where the Chair had agreed to investigate options with Torridge District Council.

The Chair, Councillor Bushby (Chair of Torridge District Council) stated that he would approach the Estates Department (of Torridge District Council).

The Deputy Town Clerk indicated that the format, processions, parades and Services would remain the same; the Mayor and Civic Party will leave the Town Hall at 10.40 am, led by the Youth Pipe Band, as normal. He had made initial arrangements with St Mary's Church for "robing" prior to commencement of the Procession.

24. Council Banking Arrangements

The Clerk had provided a report that explained the options the Council could take in order to satisfy the adopted Financial Regulations. The present banking arrangements do not comply and the Council's bank do not have the facility to make future provision.

It was proposed by Councillor Bushby, seconded by Councillor Hind and **resolved** to:

- a. open two current accounts with HSBC based on the assumption that the Town Council qualifies for HSBC's small business current account and that HSBC is indeed able to satisfy the Council's Financial Regulations. (In the event that this is not the case to open two current accounts with Unity Trust Bank.)
- b. open three Public Sector Deposit Fund accounts with the CCLA to replace the Council's three deposit accounts.

(Vote – For: 9, Against: 0)

25. Bank Reconciliations

Councillors noted Councillor's Hind verbal report where he confirmed the Council's quarterly bank reconciliation.

Part II (Closed Session)

26. Exclusion of the Press and Public

Due to the sensitive or confidential nature of the following item it was proposed by Councillor McKenzie seconded by Councillor Bushby and **resolved** to exclude the press and public from the remainder of the meeting on the basis of Section 1 paragraph 2 of the Public Bodies (Admission to Meetings) Act 1960 which stipulated that a council may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings.

(Vote – For: 9, Against: 0)

27. Potential Use of Site off Honestone Street

The Committee considered a report regarding the potential acquisition and future use of a site off Honestone Street in Bideford.

It was proposed by Councillor Hind, seconded by Councillor McKenzie and **resolved** to:

- a. arrange a meeting with the landowner to work out all the details with a view to submitting a detailed and final proposal to the Council on Thursday, 27 August 2026.
- b. in the light of agreement to a. above, the Town Clerk write to Torridge District Council to apply for (match funding) grant support.

(Vote – For: 9, Against: 0)

The business of the meeting having been concluded the Chair thanked the councillors for their attendance at the meeting, which concluded at 6:58pm.

Signature of Chair:

Date:

Signature of Town Mayor:

Date: