

BIDEFORD TOWN COUNCIL



**Greenhouse
Riverbank House
Bideford
Devon
EX39 2QG**

Telephone:
(01237) 428938

Janine Gardner
Town Clerk and Responsible Financial Officer

Thursday, 17 September 2026

To: Members of the full Council

You are hereby summoned to attend the following meeting:

Meeting: Town Council

Meeting Date: Thursday, 24 September 2026

Meeting Time: 6:30pm

Venue: Greenhouse, Riverbank House, Bideford EX39 2QG

for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. There is a legal right to film/record/photograph/report public meetings.

A handwritten signature in blue ink, appearing to be 'J Gardner'.

J Gardner
Clerk to the Council

AGENDA

1. Apologies for Absence

To receive apologies and reasons for absence.

2. Declarations of Interest and Dispensations

To receive declarations of interest on items on the agenda and note any requests for dispensation received by the Clerk prior to the meeting.

3. Public Participation

Public participation session of 15 minutes duration on items on the agenda.

4. Minutes of the Previous Meeting

To approve the minutes of the meeting held on 27 August 2026 as a correct record.

5. District and County Matters

To consider reports by district and county representatives.

6. Items Brought Forward by the Chair

7. Town Council's Response to Local Government Reorganisation

To consider a verbal update following the government's decision to pause local government reorganisation in Devon.

8. Committee Minutes

To adopt the minutes of the:

- a) Amenities Committee on 3 September 2026
- b) Planning Committee on 16 September 2026

9. Local Government Pension Scheme

Peninsula Pensions, which administers the Local Government Pension Scheme locally, is reviewing all town and parish councils who are employers in the Local Government Pension Scheme.

Bideford Town Council is a member of the pension schema and, as such, had to pass a resolution to join and record it in the meeting minutes. These minutes needed to show the person or posts eligible to join the Local Government Pension Scheme, and a copy of this had to be sent to Peninsula Pensions as scheme administrators. Unfortunately, Peninsula Pensions are unable to locate a copy of these minutes.

To formally approve the Council's membership of the Local Government Pension Scheme and eligibility to join for all Council employees.

10. List of Payments

To approve the list of payments.

Part II (Closed Session)

11. Exclusion of the Press and Public

To resolve to exclude members of the public and the press to progress a matter of a confidential nature under the Public Bodies (Admissions to Meetings Act) 1960 and Local Government Act 1972, ss 100 and 102.

12. Potential Use of Site off Honestone Street

To consider a follow-up report detailing the potential options for future use of a site off Honestone Street in Bideford.

13. Pannier Market Additional Works

To consider a report regarding additional works at the Pannier Market.

Date of Next Meeting: 22 October 2026

Prayers to be confirmed in the Glass House, Riverbank House at 6.20 pm, prior to the start of the meeting. Councillors and Members of the Public are invited to participate if they so wish.
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