BIDEFORD TOWN COUNCIL

Riverbank House
Bideford
Devon
EX39 2QG

Telephone:
(01237) 428938

Janine Gardner
Town Clerk and Responsible Financial Officer

Thursday, 12 November 2026

To: Members of Bideford Town Council

You are hereby summoned to attend the following meeting:

Meeting: Full Council
Meeting Date: Thursday 19 November 2026
Meeting Time: 6:30pm
Venue: Greenhouse, Riverbank House, Bideford EX39 2QG

for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. There is a legal right to film/record/photograph/report public meetings.

J Gardner
Clerk to the Council

A G E N D A

1. Apologies for Absence

To receive apologies and reasons for absence.

2. Declarations of Interest and Dispensations

To receive declarations of interest on items on the agenda and note any requests for dispensation received by the Clerk prior to the meeting.

3. **Public Participation**

   Public participation session of 15 minutes duration on items on the agenda.

4. **Minutes of the Previous Meeting**

   To approve the minutes of the meeting held on 22 October as a correct record.

5. **District and County Matters**

   To consider reports by district and county representatives.

6. **Items Brought Forward by the Chair**

7. **Data Protection and Data Retention Policies**

   To consider and approve the attached policies.

8. **Review of the Town Council's Governance Structure**

   To review the Town Council's governance structure which was revised at the annual meeting of the Council in May 2026.

9. **List of Payments**

   To approve the list of payments.

Part II (Closed Session)

10. **Exclusion of the Press and Public**

    To resolve to exclude members of the public and the press to progress a matter of a confidential nature under the Public Bodies (Admissions to Meetings Act) 1960 and Local Government Act 1972, ss 100 and 102.

11. **Potential Use of Site off Honestone Street**

    To consider a follow-up report detailing the potential options for future use of a site off Honestone Street in Bideford.

Reflective silence will be held by Jacqui Poole of the Quakers at 6.20 pm prior to the Town Council meeting. Councillors are invited to participate if they so wish.

Date of Next Meeting: 17 December 2026