BIDEFORD TOWN COUNCIL

Riverbank House
Bideford
Devon
EX39 2HS

Telephone:
(01237) 428938

Janine Gardner
Town Clerk and Responsible Financial Officer

Tuesday, 24 November 2026

To: Members of the Resources Committee

You are hereby summoned to attend the following meeting:

Meeting: Resources Committee
Meeting Date: Tuesday, 1 December 2026
Meeting Time: 6:30pm
Venue: Greenhouse, Riverbank House, Bideford EX39 2QG

for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. There is a legal right to film/record/photograph/report public meetings.

J Gardner
Clerk to the Council

A G E N D A

1. Apologies for Absence

To receive apologies and reasons for absence.

2. Declarations of Interest and Dispensations

To receive declarations of interest on items on the agenda and note any requests for dispensation received by the Clerk prior to the meeting.

3. Public Participation

Public participation session of 15 minutes duration on items on the agenda.

4. Minutes of the Previous Meeting

To approve the minutes of the meeting held on 8 October 2026 as a correct record.

5. Items Brought Forward by the Chair

6. Interim Report by the Internal Auditor

To consider the interim report by the Council's internal auditor for the 2026-27 financial year.

7. Bank Reconciliations

On 7 May 2026, the Council appointed Cllr K Hind as its signatory for bank statements and quarterly bank reconciliations (ref. minute 11) who verifies and signs bank reconciliations and the underlying hard copy bank statements in accordance with Financial Regulation 2.6.

To receive Cllr Hind's report and to approve the attached quarterly bank reconciliations dated 30 September 2025.

8. Report by the Events Working Group

To consider the attached report.

9. 2027-28 Draft Budget

To consider the first draft of the Town Council's budget for the 2027-28 financial year.

10. Service of St Mary's Church Clock

To consider the attached.

MEMBERS OF THE RESOURCES COMMITTEE

Mayor, Deputy Mayor, Councillors Bushby, Clarke, Gubb, Hawkins, J Hellyer, L Hellyer, S Inch, T Inch, D McGeough and McKenzie

Date of Next Meeting: 14 January 2027