

BIDEFORD TOWN COUNCIL



Town Hall
Bideford
Devon
EX39 2HS

Telephone:
Bideford (01237) 428817/8

Janine Gardner
Town Clerk and Responsible Financial Officer

Tuesday 17 March 2026

To: Members of the Tourism Committee

You are hereby summoned to attend a meeting of **Tourism Committee** of the above-named Council to be held in the Green House next to Torridge District Council, Riverbank House, Bideford EX39 2QG on **Tuesday 17 March 2026 at 6.30 pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. There is a legal right to film/record/photograph/report public meetings.

J Gardner
Clerk to the Council

AGENDA

1. To receive apologies and reasons for absence.
2. To receive declarations of interest on items on the agenda and note any requests for dispensation received by the Clerk prior to the meeting.
3. Public participation session of 15 minutes duration on items on the agenda.
4. To approve the minutes of the meeting held on 3 February 2026 as a correct record. (approved at Town Council meeting 3 February 2026)
5. Dr Teresa Tinsley to provide a presentation on Maritime Collaboration with Albaola/Spain
6. To receive a request, and information, from Torridge District Council regarding the use of the “Christmas Tree holders.,” to display “wayfinding aids.” – to follow

7. To receive updates regarding the following events:

a) Bideford Fair, incorporating Mayor's Parade and The Cream Tea Festival, Saturday, 6 June 2026.

The event is being planned and organised by Lucy Lowe (Southwest Entertainments) and Bideford Town Council and an update on the event will be given by Administration Officer, Claire Heller.

b) Landivisiau Twinning 50th Anniversary

Mayor Cllr Lawrence will be visiting Landivisiau in May 2026. Approval of a plan for reception in August 2026 for Landivisiau visitors.

c) Frost Fair and Christmas Lights Switch On

Lucy Lowe (Southwest Entertainments) will not be organising this event from now on. Approval required on whether to combine these two events.

d) Chudleigh Picnic.

Approval of a date that does not clash with the Carnival and other events.

e) Jigsaw Event.

Event scheduled to be held from 10-11 October 2026 with a budget of £1000. Chairman agreed to investigate alternative venues to the Pannier Market (see Minutes 3 February 2026). Approval of alternative venue required.

PART II (Closed Session)

To resolve to exclude members of the public and the press to progress a matter of a confidential nature under the Public Bodies (Admissions to Meetings Act) 1960 and Local Government Act 1972, ss 100 and 102.

8. UK Town of Culture 2028 Expression of Interest

At the Tourism Committee meeting on 3 February 2026, it was resolved that consideration would be given to Bideford submitting an Expression of Interest for Town of Culture 2028. The Expression of Interest is attached for the Committee's approval for submission to the Department for Culture, Media & Sport by 31 March 2026.

TOURISM COMMITTEE

Councillors:	D Bushby	J Craigie	C Hawkins
	J Hellyer	K Hind	P Lawrence (Chairman)
	S Smith		

Date of Next Meeting: 28 April 2026