

BIDEFORD TOWN COUNCIL



Town Hall
Bideford
Devon
EX39 2HS

Telephone:
(01237) 428938

Mrs Janine Gardner
Town Clerk and Responsible Financial Officer

Friday 20 February 2026

To: Members of the Staffing, Finance & General Purposes Committee

You are hereby summoned to attend a meeting of the **Staffing, Finance & General Purposes Committee** of the above-named Council to be held in the Council Chamber, Bideford, on **Thursday 19 February 2026 at 6.30 pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. There is a legal right to film/record/photograph/report public meetings.

J Gardner
Clerk to the Council

AGENDA

1. To receive apologies and reasons for absence
2. To receive declarations of interest on items on the agenda and note any requests for dispensation received by the Clerk prior to the meeting. Enc.
3. Public participation session of 15 minutes duration on items on the agenda.
4. To approve the minutes of the meeting (Grants) held on Thursday 19 February 2026 as a correct record. Enc
5. Items brought forward by the Chairman.
6. Finance:
 - a. To approve the payments listed. Enc
 - b. To receive and approve the interim Internal Auditor's Report for the periods 1 July 2025 – 30 September 2025. Enc
 - c. To receive and approve the interim Internal Auditor's Report for the periods 1 October 2025 – 31 December 2025. Enc
 - d. To consider and make recommendation to Council, on the Council's Statement of Internal Control 2026. Enc

- e. To consider and make recommendation to Council, on the Council's Risk Management Policy and Risk Register. Enc
- f. To review and make recommendation to Council, on the Financial Regulations. Enc
- 7. To receive an update on the Bideford Regeneration Strategy and resolve accordingly. Email Cllr Lawrence
- 8. To consider continuing the Citizens and Young Citizens Awards and resolve accordingly.
- 9. To receive an update on the tasks undertaken by the Maintenance Operatives. Enc
- 10. **PART II (Closed Session)**
- 11. To resolve to exclude members of the public and the press to progress a matter of a confidential nature under the Public Bodies (Admissions to Meetings Act) 1960 and Local Government Act 1972, ss 100 and 102.
- 12. To receive an update on the Bideford Long Bridge Lights replacement initiative, consider quotations received and resolve accordingly.. E Mail
- 13. Market Project.
- 14. Staffing Matters:
 - a. To consider and resolve upon Deputy Town Clerk remuneration report. E Mail
 - b. Update.

MEMBERS OF THE STAFFING, FINANCE & GENERAL PURPOSES COMMITTEE

Councillors D Bushby, Mrs J Gubb, J Hellyer, Mrs L Hellyer, K Hind, S Inch. D McGeough, P Lawrence and J McKenzie.

Date of Next Meeting: 9 April 2026