



BIDEFORD TOWN COUNCIL

Minutes of the Planning Committee Meeting

held in the Council Chamber of the Town Hall on,

Wednesday 18 February 2026 at 6.30 pm

PRESENT	South Ward:	Councillor P Lawrence Councillor Ms R Clarke
	East Ward:	Councillor J Hellyer Councillor J McKenzie Councillor J Gubb (substitute for Councillor S Inch)
	North Ward:	Councillor Mrs S Smith (Chairman) (substitute for Councillor Mrs J Hellyer)
	West Ward:	Councillor T Inch
IN ATTENDANCE:		Mrs J Gardner (Town Clerk) Miss C Heller (Administrative Officer)

Prior to the start of the Meeting Councillor Mrs S Smith agreed to assume the Chair in the absence of both Chairman and Vice Chairman.

81. **APOLOGIES FOR ABSENCE**

Councillors Ms L Hellyer (East Ward – work) and S Inch (South Ward – work).

82. **DECLARATIONS OF INTEREST AND ANY REQUESTS FOR DISPENSATION ON ITEMS ON THE AGENDA**

Councillor J McKenzie declared an interest in Agenda Item 5.a. (planning application by the Rovers Football Club for a proposed club house and community food pantry with associated works at the Pollyfield Playing Field) by virtue of being an honorary trustee of the Pollyfield Community Centre.

83. **PUBLIC PARTICIPATION SESSION OF 15 MINUTES DURATION**

There were no members of the public present.

84. **MINUTES**

Proposed by Councillor J McKenzie and seconded by Councillor Ms R Clarke, the minutes of

the meeting held on 28 January 2026 were approved and signed as a correct record.

(Vote – For: 7, Against: 0)

85. a. **PLANNING APPLICATIONS**

From Torridge District Council for Period 28 January 2026 to 18 February 2026

i. **Application No.** [1/0063/2026/FUL](#)

Proposed Clubhouse and Community Food Pantry with associated works.

Pollyfield Playing Field, Avon Road, Bideford EX39 4BL

Applicant: Mr Sam Stephens Shamwickshire Rovers Football Club

Date Received. 27 January 2026

It was proposed by Councillor P Lawrence, seconded by Councillor T Inch and

RESOLVED: That the application [1/0063/2026/FUL](#) is recommended for approval by the local planning authority Torridge District Council.

(Vote – For: 5, Against: 1, Abstention:1)

ii. **Application No.** [1/0057/2026/FUL](#)

Proposed change of use of ground floor to residential use (no additional dwelling created)

22 High Street, Bideford EX39 2AN

Applicant: Mr Matthew Branch

Date Received. 9 February 2026

It was proposed by Councillor Mrs S Smith, seconded by Councillor P Lawrence and

RESOLVED: That the application [1/0057/2026/FUL](#) is recommended for approval by the local planning authority Torridge District Council on the condition that the Conservation Officer would be in agreement.

(Vote – For: 6, Against: 1)

b. **Application No.** [1/0951/2025/FUL](#)

Members noted the appeal.

86. **PLANNING AUTHORITY UPDATE**

Members had sight of the Planning update prior to the Meeting.

The business of the meeting having been completed, the Chairman thanked the members for their attendance and the meeting concluded at 6.37 pm.

Signature of Town Mayor: Date:

Signature of Chairman: Date: