

BIDEFORD TOWN COUNCIL



**Town Hall
Bideford
Devon
EX39 2HS**

Telephone:
Bideford (01237) 428938

Paul Swan
Town Clerk and Responsible Financial Officer

24th January 2025

To: Members of the Decarbonisation and Environment Committee

You are hereby summoned to attend a Meeting of the **Decarbonisation and Environment Committee** of the above-named Council to be held in the Council Chamber, on **Wednesday 12 February 2025 at 6.30 pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. There is a legal right to film/record/photograph/report public meetings.

Paul Swan
Clerk to the Council

AGENDA

1. To receive apologies and reasons for absence.
2. To receive declarations of interest on items on the agenda and note any requests for dispensation received by the Clerk prior to the meeting. Enc.
3. Public participation session of 15 minutes duration on items on the agenda.
4. To approve the minutes of the Meeting held on 4 December 2024 as a correct record. Enc.
5. Items brought forward by the Chairman.

6. To discuss and make recommendations on the town climate plan before submission to full council.
7. To discuss and make recommendations to full council on mechanism for green grants being awarded by town council.
8. To make suggestions on suitable areas for wild seeding in Bideford and suitable date to 'break ground' on the project.

DECARBONISATION AND ENVIRONMENT COMMITTEE

Councillors:	Mr J McKenzie	Mr J Craigie	Mrs J Gubb
	Mr J Gordon	Ms R Clarke	Mrs S Smith
	Mr K Hind		

Date of the next meeting – TBD

Declaration of Interests at meetings

- Where a matter relates to an interest in list A, the member shall not participate in a discussion or vote on the matter. He /she only need declare it if it is not already noted on the register of interests.
- Where the matter is in list A, but is a sensitive interest, the member shall not participate in a discussion or vote; the member shall disclose that there is an interest but not the nature of it.
- Where a matter relates to an interest on list B the member shall not vote and may only speak as a member of the public.
- A member only has to declare an interest in list B if it is not already on the register of interests.
- If the interest is in list B and is sensitive in nature and not already registered then the member shall disclose the interest but not the nature of it.
- Where a matter relates to the financial interest of a friend, relative or close associate (other than in list A) the member shall disclose the interest and not vote. He or she may speak but only as a member of the public.

List A:

- 1 **Employment, office, trade or vocation** – carried on for profit by member or spouse or civil partner.
- 2 **Sponsorship** – any payments for the previous 12 months, other than by the Council, to assist in Council duties
- 3 **Contracts** – any current contracts between the Council and the member or his/ her spouse or civil partner or a company the member is a director or partner of.
4. **Land** – any beneficial interest in land within the area of the Council by member, spouse or civil partner.
- 5 **Licenses** - any license, alone or with others, by spouse, civil partner or member to occupy land in area of Council.
- 6 **Corporate Tenancies** - any tenancy where the Council is the landlord and the member, spouse or civil partner has a beneficial interest in the tenant.
7. **Securities** – a beneficial interest is held in a body that has land or business in the area of the Council by the member, spouse or civil partner that either exceeds £25,000 or the total share capital is in excess of one hundredth of the of the total shares issued.

List B:

Any interests which relate to or is likely to affect:

1. Any body where the member has general control or management and was appointed by the Council.
2. Any body that the member is in a position of control or management and either:
 - (a) exercises functions of a public nature;
 - (b) is for charitable purposes; or
 - (c) has the purpose of influencing public opinion or policy (including political parties and trade unions)
3. Any gifts or hospitality that the member has received by virtue of his or her office in excess of £50.



BIDEFORD TOWN COUNCIL

Minutes of the Decarbonisation and Environment Committee Meeting held in the Council Chamber, on Wednesday 4 December 2024 at 6.30 pm

PRESENT: East Ward: Councillor Mrs R Clarke (Mayor)
North Ward: Councillor Mrs J Gubb
Councillor J Gordon (Chairman)
South Ward

IN ATTENDANCE: Mr P Swan (Town Clerk)

23 APOLOGIES FOR ABSENCE

Valid reasons for absence were received on behalf of Councillors – None given

Councillor J McKenzie – Did not attend
Councillor J Craigie – Did not attend
Councillor S Smith – Did not attend
Councillor K Hind – Did not attend

24 DECLARATIONS OF INTEREST ON ITEMS ON THE AGENDA

There were no Declarations of Interest.

25 PUBLIC PARTICIPATION PERIOD

No members of the public present.

26 MINUTES

The Minutes of the Meeting held on 3rd October 2024 were approved and signed as a correct record.

It was proposed by Councillor Mrs R Clarke, seconded by Councillor Mrs J Gubb and

RECOMMENDED TO FULL COUNCIL: The Minutes of the Decarbonisation and Environment Committee meeting held on the 3rd October 2024 were approved and signed as a correct record.

(Vote – For: 3; Against: 0; Abstention 0)

27 **GREEN GRANTS**

The members reviewed the proposal. Councillor Gordon explained that a significantly small sum can have a large impact to some of the local community groups and having this facility could make positive community impact.

It was proposed by Councillor Mrs R Clarke, seconded by Councillor Mrs J Gubb and

RECOMMENDED TO FULL COUNCIL: That the Green Grant proposal be adopted.

28 **SOLAR PV INSTALLATION**

The installation of the Solar PV array for the New Town Ranger Depot was discussed and

It was proposed by Councillor Mrs R Clarke, seconded by Councillor Gubb and

RECOMMENDED TO FULL COUNCIL: That the remainder of the 25/26 Decarbonisation budget be allocated to the Town Ranger Depot Solar PV Array project.

29 **TOWN CARBON PLAN**

Councillor Gordon gave feedback on the Torridge Carbon Plan, advising that a significant proportion was not under the remit of Town Council control and did the Committee feel the Town Carbon Plan consider the wider Bideford remit or just that under the control of Bideford Town Council. After consideration the members

RECOMMEND TO FULL: that only items under the control of Bideford Town Council should be considered in the Town Carbon Plan.

30 **NEXT MEETING**

The date of the next meeting was agreed to be at the discretion of the Chair.

The Chairman thanked the Members for their attendance and support. He concluded the Meeting at 18:38.

Signature of Town Mayor:..... Date:.....

Signature of Chairman:..... Date:.....