



## BIDEFORD TOWN COUNCIL

**Town Hall  
Bideford  
Devon  
EX39 2HS**

Telephone:  
Bideford (01237) 428938

Mr Paul Swan  
Town Clerk and Responsible Financial Officer

To: Members of the Council

Thursday 12<sup>th</sup> September 2024

You are hereby summoned to attend a Meeting of Bideford Town Council in the Town Hall on **Thursday 19 September 2024 at 6.30 pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. There is a legal right to film/record/photograph/report public meetings.

Paul Swan  
Clerk to the Council

### **AGENDA**

1. To accept apologies and reasons for absence.
2. To receive declarations of interest on items on the agenda and note the requests for Encl. dispensation received by the Clerk prior to the meeting.
3. Public participation session of 15 minutes duration on items submitted prior to the meeting by Bideford residents, which fall within the scope of the Council's activities.
  - a) Zen Waters
4. To approve the minutes of the meeting held on 8 August 2024 as a correct record. Encl.
5. To receive the verbal report from the Police on issues within the parish.
6. To receive the verbal report and presentation from DS Electrical on options for the Encl. To Follow Bridge Lighting Repair and resolve upon an option.

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| 7.  | Accounts - To approve the payments listed.   | Encl. To Follow  |
| 8.  | To receive the report from the County Councillor on issues within the parish.  | Cllr Mrs Hellyer |
| 9.  | To receive such communications as the Town Mayor / Town Clerk may wish to lay before the Council.  |                  |
| 10. | Market Management Committee Meeting – to approve and adopt the minutes of the meeting held on 12 September 2024.   | Encl. To Follow  |
| 11. | Staffing, Finance & General Purposes Committee- to approve and adopt the minutes of the meeting held on 5 September 2024.  | Encl.            |
| 12. | Planning Committee –   |                  |
|     | a. to approve and adopt the minutes of the meeting held on 28 August 2024.   | Encl.            |
|     | b. to approve and adopt the minutes of the meeting held on 18 September 2024.  | Encl. To Follow  |
| 13. | Tourism Committee - to approve and adopt the minutes of the meeting held on 17 September 2024.<br><b>(All items are recommendations).</b>  | Encl. To Follow  |
| 14. | Decarbonisation and Environment Committee - to approve and adopt the minutes of the meeting held on 22 August 2024.<br><b>(All items are recommendations).</b>   | Encl.            |
| 15. | Twining  |                  |
|     | a.Councillor Mrs. L Hellyer notice of motion.  | Encl.-PIF        |
|     | To Investigate the possibility of Bideford, Devon twinning with Biddeford USA.   |                  |
|     | To receive a verbal report and presentation form former Councillor Andy Powell on the proposal to twin Bideford with Biddeford USA and consider and resolve upon the matter.   | Encl.            |
|     | b.To receive a request from the Town Council of Castiglione dei Pepoli, Italy on the proposal to twin the two Towns and consider and resolve upon the matter.  | Encl.            |
| 16. | Notice of motion -Councillor J Gordan<br>To make council meetings transparent to the public I propose that they should be live streamed to the public and kept as a matter of record until the minutes of the meeting have been approved as an official record of the meeting. | Encl.-PIF        |
| 17. | Torrige District Council – To receive an update on Torrige District Council activities by one of the Councillors.  |                  |

18. To receive an update on Bridge Trust activities by one of the Trustees.

A moment of contemplation will be said by Robin Pirrie from St Mary's Church, in the Council Chamber at 6.20 pm, prior to the start of the meeting. Councillors and Members of the Public are invited to participate if they so wish.

**Date of the next meeting – Thursday 31 October 2024**