

# BIDEFORD TOWN COUNCIL



Town Hall  
Bideford  
Devon  
EX39 2HS

Telephone:  
Bideford (01237) 428938

Mr Paul Swan  
Town Clerk and Responsible Financial Officer

Thursday 10 October 2024

To: Members of the Staffing, Finance & General Purposes Committee

You are hereby summoned to attend a meeting of the **Staffing, Finance & General Purposes Committee** of the above-named Council to be held in the Council Chamber, Bideford, on **Thursday 17 October 2024 at 6.30 pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. There is a legal right to film/record/photograph/report public meetings.

A handwritten signature in blue ink, appearing to read 'Paul Swan'.

Paul Swan  
Clerk to the Council

## AGENDA

1. To receive apologies and reasons for absence
2. To receive declarations of interest on items on the agenda and note any requests for dispensation received by the Clerk prior to the meeting. Encl.
3. Public participation session of 15 minutes duration on items on the agenda.
4. To approve the minutes of the meeting held on Thursday 5 September 2024 as a correct record. Dist. with TC agenda
5. Items brought forward by the Chairman.
6. Finance
  - a. To approve the payments listed. To Follow
  - b. To receive and approve the interim Independent Auditor's Report for the period 1 April 2024 – 30<sup>th</sup> September 2024. Encl.

7. To receive an update as at Q2 financial performance. Encl.
8. To discuss and recommend to full Town Council upon whether to budget for up to £37k for the support of the play zone project in the 25/26 Precept.
9. To discuss and resolve upon the acceptance of the quotation for 2025 floral displays. Encl.
10. To agree and resolve upon a maximum budget of £300 for a Manor Court Speaker's gift.
11. To agree and resolve to allow Northam Town Council to rent yard space at the Town Ranger Depot.
12. To receive an update on the tasks undertaken by the Maintenance Operatives. Encl.

**MEMBERS OF THE STAFFING, FINANCE & GENERAL PURPOSES COMMITTEE**

Councillors D Bushby, Ms R Clarke (Town Mayor), Mrs J Gubb, Mrs L Hellyer, S Inch, P Lawrence (Deputy Mayor), D McGeough, J McKenzie, T Inch.