

## BIDEFORD TOWN COUNCIL



Town Hall  
Bideford  
Devon  
EX39 2HS

Telephone:  
Bideford (01237) 428938

Mr Paul Swan  
Town Clerk & Responsible Financial Officer

Tuesday 30<sup>th</sup> July 2024

To: Members of the Tourism Committee

You are hereby summoned to attend a meeting of the **Tourism Committee** of the above-named Council to be held in the Council Chamber, Town Hall, on **Tuesday 6<sup>th</sup> August 2024 at 6.00 pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. There is a legal right to film/record/photograph/report public meetings.

A handwritten signature in blue ink, appearing to read 'Paul Swan'.

Paul Swan  
Town Clerk

### AGENDA

1. To receive apologies and reasons for absence.
2. To receive declarations of interest on items on the agenda and note any requests for dispensation received by the Clerk prior to the meeting. Enc.
3. Public participation session of 15 minutes duration on items on the agenda.
4. To approve the minutes of the meeting held on Tuesday 25<sup>th</sup> June 2024 as a correct record. Dist. with TC Agenda
5. To debrief on Bideford's Got Talent and, if appropriate, recommend to Council any actions required.
6. To update on Chudleigh Picnic and, if appropriate, recommend to Council any actions required.
7. To discuss ideas for VE Day 80 Beacon Lighting (8<sup>th</sup> May 2025) and, if appropriate, recommend to Council any actions required.

8. To discuss dates for Bideford Fair, Bideford's Got Talent and Chudleigh Picnic for 2025 and, if appropriate, recommend to Council any actions required.
9. To discuss ideas of other events for 2025 and, if appropriate, recommend to Council any actions required.
10. To discuss the design for the Port Memorial Flower Bed and, if appropriate, recommend to Council any actions required.
11. To discuss supporting a Town Christmas Event and, if appropriate, recommend to Council any actions required.
12. Date of next meeting.

**MEMBERS OF THE TOURISM COMMITTEE**

Councillors: Ms R Clarke (Town Mayor), D Bushby, J Gordon, Mrs J Gubb (Chairman), C Hawkins, K Hind, P Lawrence.

(Please note, all the agenda items read: to give consideration to recommending....., as this Committee does not have delegated authority and all outcomes will be recommendations to Full Council)



## Declaration of Interests at meetings

- Where a matter relates to an interest in list A, the member shall not participate in a discussion or vote on the matter. He /she only need declare it if it is not already noted on the register of interests.
- Where the matter is in list A, but is a sensitive interest, the member shall not participate in a discussion or vote; the member shall disclose that there is an interest but not the nature of it.
- Where a matter relates to an interest on list B the member shall not vote and may only speak as a member of the public.
- A member only has to declare an interest in list B if it is not already on the register of interests.
- If the interest is in list B and is sensitive in nature and not already registered then the member shall disclose the interest but not the nature of it.
- Where a matter relates to the financial interest of a friend, relative or close associate (other than in list A) the member shall disclose the interest and not vote. He or she may speak but only as a member of the public.

### List A:

- 1 **Employment, office, trade or vocation** – carried on for profit by member or spouse or civil partner.
- 2 **Sponsorship** – any payments for the previous 12 months, other than by the Council, to assist in Council duties
- 3 **Contracts** – any current contracts between the Council and the member or his/ her spouse or civil partner or a company the member is a director or partner of.
4. **Land** – any beneficial interest in land within the area of the Council by member, spouse or civil partner.
- 5 **Licenses** - any license, alone or with others, by spouse, civil partner or member to occupy land in area of Council.
- 6 **Corporate Tenancies** - any tenancy where the Council is the landlord and the member, spouse or civil partner has a beneficial interest in the tenant.
7. **Securities** – a beneficial interest is held in a body that has land or business in the area of the Council by the member, spouse or civil partner that either exceeds £25,000 or the total share capital is in excess of one hundredth of the of the total shares issued.

### List B:

Any interests which relate to or is likely to affect:

1. Any body where the member has general control or management and was appointed by the Council.
2. Any body that the member is in a position of control or management and either:
  - (a) exercises functions of a public nature;
  - (b) is for charitable purposes; or
  - (c) has the purpose of influencing public opinion or policy (including political parties and trade unions)
3. Any gifts or hospitality that the member has received by virtue of his or her office in excess of £50.



## Bideford's Got Talent Financial Analysis

Agenda Item 5

	Actual	Budget	Variance Explanation
<b>Income</b>			
Cash	455.00	500.00	45.00
Credit Card	49.13	-	(49.13)
<b>Total Income</b>	<b>504.13</b>	<b>500.00</b>	<b>(4.13)</b>
<b>Revenue Expenditure</b>			
Indirect Labour	337.50	-	(337.50)
Direct Labour	675.00	-	(675.00)
Sound and Lighting	350.00	-	(350.00)
Security	204.00	-	(204.00)
Prizes	350.00	-	(350.00)
SWEMS	697.62	-	(697.62)
Stage	75.00	-	(75.00)
General	-	3,500.00	3,500.00
<b>Total Income</b>	<b>2,689.12</b>	<b>3,500.00</b>	<b>3,425.00</b>
<b>Profit / (Loss)</b>	<b>(2,184.99)</b>	<b>(3,000.00)</b>	<b>(815.01)</b>

### Notes:-

Set up worked better for:

- Changing rooms
- Stage
- Judges table, sound & light, broadcast siting
- No access to Butcher's Row
- Bar

Items to discuss for next year:

- Increase footfall via improved marketing
- More improvement on the backdrop ie the panels
- Skirting for bottom of the stage – banner style BGT or BTC or plain
- Re-visit age category
- Big banners to go outside the Pannier Market building – banners that can have the dates changed on them.
- S&L would like to work on the lighting
- Push for More Contactless Payment -Cheaper easier and more secure.