

BIDEFORD TOWN COUNCIL



Town Hall
Bideford
Devon
EX39 2HS

Telephone:
Bideford (01237) 428817/8

Heather Blackburn
Town Clerk and Responsible Financial Officer

Thursday 24 November 2022

To: Members of the Staffing, Finance & General Purposes Committee

You are hereby summoned to attend a meeting of the **Staffing, Finance & General Purposes Committee** of the above-named Council to be held in the Council Chamber, on **Thursday 1 December 2022 at 6.30 pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. There is a legal right to film/record/photograph/report public meetings.

Heather Blackburn
Clerk to the Council

AGENDA

1. To receive apologies and reasons for absence
2. To receive declarations of interest on items on the agenda and note any requests for dispensation received by the Clerk prior to the meeting. Encl.
3. Public participation session of 15 minutes duration on items on the agenda.
4. To approve the minutes of the meeting held on Thursday 27 October 2022 as a correct record. Dist. with TC agenda
5. Items brought forward by the Chairman.
6. Accounts –
 - a. To approve the payments listed. To follow
 - b. To receive and approve the Internal Auditor's Report - Records as at 30th September 2022. Encl.
7. To consider a request from a local trader to grant a license to park a horse box serving coffee and light snacks on the Port Memorial for the summer season. Encl.

8. To consider the provision of a bus shelter in the vicinity of the taxi rank. PIF Encl.
9. To select the interview panel for the candidates for the position of Town Clerk. (The interview dates have been set at 24th and 25th January 2023, with the shortlisting process scheduled to take place the week commencing 9th January 2023.)
10. To receive an update on the tasks undertaken by the Maintenance Operatives. Encl.

PART II (Closed Session)

11. Staffing Matters Encl.

The next meeting of the Staffing, Finance & General Purposes Committee will be held on Thursday 5 January 2023.

MEMBERS OF THE STAFFING, FINANCE & GENERAL PURPOSES COMMITTEE

Councillors D Bushby, P Christie, Mrs J Gubb, C Hawkins, Mrs L Hellyer, S Inch, P Lawrence, D McGeough, J McKenzie.