

PRESENT:

North Ward:

Councillor P S Christie
Councillor D Bushby (Chairman)
Councillor T Johns (Substitute for Councillor S Inch)
Councillor D McGeough

East Ward:

Councillor Mrs J Gubb
Councillor L Hellyer
Councillor J McKenzie

South Ward:

Councillor P Lawrence

West Ward:

Councillor C Hawkins

IN ATTENDANCE: Mrs H Blackburn (Town Clerk)

064. APOLOGIES FOR ABSENCE

Councillor S Inch (South Ward – Personal)

065. DECLARATIONS OF INTEREST AND ANY REQUESTS FOR DISPENSATION ON ITEMS ON THE AGENDA

There were no declarations of interest at this point.

066. PUBLIC PARTICIPATION SESSION OF 15 MINUTES DURATION

No Members of the public were present at the meeting.

067. MINUTES

Proposed by Councillor Mrs Hellyer and seconded by Councillor Lawrence, the minutes of the meeting held on 27 October 2022 were approved and signed as a correct record.

(Vote – For: 7, Against: 0, Abstentions: 2)

068. CHAIRMAN'S ITEMS

No items were raised.

069. ACCOUNTS

a. Members received the list of payments.

(Councillor Mrs Gubb declared a personal interest in item 5 on the payment list (Her son provided the PA system on Remembrance Sunday).

Councillor McGeough commented on the grant of £15,000 to Torrridge District Council for the provision of play equipment and suggested that the Mayor is invited to unveil the new equipment once it is installed.

Proposed by Councillor McGeough, seconded by Councillor Hawkins, and

RESOLVED: That the draft list of payments is approved.

(Vote – For: 9, Against: 0)

b. Members received the Internal Auditor’s report.

Proposed by Councillor Lawrence, seconded by Councillor Bushby, and

RESOLVED: That the Internal Auditor’s report is approved.

(Vote – For: 9, Against: 0)

070. PORT MEMORIAL LICENSE REQUEST

Members considered a request from a local trader to grant a license to park a horse box serving coffee and light snacks on the Port Memorial for the summer season.

Members discussed the feasibility of this request but felt that it would not be an appropriate place to trade from and would adversely affect the amenity of the area.

Proposed by Councillor McKenzie, seconded by Councillor Mrs Gubb, and

RESOLVED: That the request for a license to park a horse box serving coffee and light snacks on the Port Memorial for the summer season is declined.

(Vote For: 9, Against: 0)

071. BUS SHELTER

Members considered the provision of a bus shelter in the vicinity of the taxi rank. Councillor Bushby advised that he had received a number of requests from taxi drivers and members of the public requesting a shelter. He envisaged a simple, transparent shelter, with a bench seat to protect those waiting for a taxi from the elements. He advised that there was now surplus funding in the project budget as the Festoon lighting would not be going ahead and it was also unlikely that the Pollyfield footpath would come to fruition.

Members considered the space in the area and the proximity of the cycle way. Councillor McKenzie offered to seek advice from the Highways Officer on the best position for the shelter and how this could be achieved.

Proposed by Councillor Bushby, seconded by Councillor McGeough, and

RESOLVED: That this project is supported and the advice of the Highways Officer is sought on how to achieve the provision of a bus shelter in this location.

(Vote For: 9, Against: 0)

072. MEMBERSHIP OF THE INTERVIEW PANEL

Members considered the membership of the interview panel for the candidates for the position of Town Clerk.

Proposed by Councillor Bushby, seconded by Councillor McGeough and

RESOLVED: That Councillors Bushby, Mrs Gubb, Christie, S Inch will make up the interview panel. The Town Clerk will be present in an advisory capacity and Councillor Hawkins will be a reserve panel member.

Members agreed that a buffet lunch should be served on both interview days, with all Councillors invited to meet the candidates.

(Vote For: 9, Against: 0)

073. MAINTENANCE OPERATIVES

Members received an update on the tasks undertaken by the Maintenance Operatives and noted the report.

074. PART II CLOSED SESSION

Proposed by Councillor Bushby, seconded by Councillor Mrs Gubb and

(Vote For: 9, Against: 0)

075. STAFFING MATTERS

There is a confidential Minute associated with this item.

076. Proposed by Councillor Bushby, seconded by Councillor Mrs Gubb and

RESOLVED: That the meeting returns to Standing Orders.

(Vote For: 9 Against: 0)

The business of the meeting having been completed, the Chairman thanked the members for their attendance and the meeting concluded at 6.55pm.

WIMBORNE TOWN COUNCIL - Accounts for approval at the SF&GP Meeting - 1 December 2022

| CV NO | ALLOCATION | VAT | NET | TOTAL | |
|---------|----------------------------------|---|-------------------|------------------|------------------|
| 1 7/11 | M S Auto Repairs Ltd | Replace offside mirror + paint cover | 51.79 | 258.95 | 310.74 |
| 2 10/11 | TDC | Sheet Close and Chestnut Drive Play areas: fencing / additional play equipment | | 15,000.00 | 15,000.00 |
| 3 15/11 | EDF | Decorative Lighting Bideford Quay | 68.60 | 343.00 | 411.60 |
| 4 18/11 | DS Electrical | Unit 15 Durdon Park - Oct / Nov 22 rental | | 1,200.00 | 1,200.00 |
| 5 23/11 | Mr C M Cole | Remembrance Service - Victoria Park - PA | | 170.00 | 170.00 |
| 6 23/11 | Tazza Design Ltd | Parking Dates Banner - Remove & Replace Dates | 2.50 | 12.50 | 15.00 |
| 7 23/11 | Mow It | Repair / maintenance - hedgecutters | 45.08 | 225.42 | 270.50 |
| 8 24/11 | HMRC | Tax and Nat Ins | | 8,007.43 | 8,007.43 |
| 9 24/11 | Council Staff & DCC Pension Fund | Salary and Pension Fund (Nov 22) | | 26,137.39 | 26,137.39 |
| 10 6/12 | JAG Signs | Welcome Panels | 98.63 | 493.15 | 591.78 |
| 11 6/12 | JAG Signs | Roll of Honour Boards | 147.73 | 738.66 | 886.39 |
| 12 6/12 | RGB | Maintenance Items | 8.68 | 43.43 | 52.11 |
| 13 6/12 | Bights | Fuel | 77.16 | 385.81 | 462.97 |
| 14 6/12 | Clear Sky Publishing | North Devon Gazette - Notice - Remembrance Sunday | 40.00 | 200.00 | 240.00 |
| 15 6/12 | Clear Sky Publishing | North Devon Gazette - Notice - Grants | 36.00 | 180.00 | 216.00 |
| 16 6/12 | In Stitches | Yellow Hi Viz Bomber Jacket + Hi Viz Vests (x4) Ballistic Trousers + Maroon Polo Shirt | 31.47 | 167.33 | 198.80 |
| 17 6/12 | Tamar Trading | Maintenance Items | 17.68 | 151.19 | 168.87 |
| 18 6/12 | Just Office | Stationery Items | 8.73 | 43.65 | 52.38 |
| 19 6/12 | Bideford Rotary | Burns Night Supper x 2 tickets (Maya) | | 58.00 | 58.00 |
| 20 6/12 | Plus Publishing | 3,000 additional copies £750 and £250 contribution to advertising revenue to breach shortfall | | 1,000.00 | 1,000.00 |
| 21 6/12 | Enterprise | Vehicle Hire - Remembrance Sunday Parade | 34.04 | 170.21 | 204.25 |
| 22 6/12 | Mr P Stone | Honorarium - Beadle | | 600.00 | 600.00 |
| 23 6/12 | Mrs V Morrish | Honorarium - Mace Bearer | | 600.00 | 600.00 |
| 24 6/12 | Mrs V Morrish | Honorarium - Town Hall Tour Guide | | 200.00 | 200.00 |
| 25 6/12 | Mr J Weeks | Honorarium - Town Clerk | | 350.00 | 350.00 |
| 26 6/12 | Mr P Hooper | Honorarium - Town Marshal | | 250.00 | 250.00 |
| 27 6/12 | Moya's Charity | Donation in lieu of Christmas Cards | | 120.00 | 120.00 |
| 28 6/12 | James Hallam | Temporary Motor Insurance for additional vehicle | | 28.00 | 28.00 |
| 29 DD | Balish Gas | Cooper Street 2 Oct - 1 Nov | 4.99 | 99.80 | 104.79 |
| 30 DD | The Information Commissioner | Data Protection Act 1998 - Renewal | | 40.00 | 40.00 |
| 31 DD | BT | Line rental 1 Nov - 31 Jan 23 | 21.27 | 106.35 | 127.62 |
| 32 DC31 | DP Agri Ltd | Maintenance Items | 2.93 | 14.67 | 17.60 |
| 33 DC32 | BF's Value House | Maintenance Items | 6.66 | 33.32 | 39.98 |
| 34 DC33 | Motax Parts Direct | Maintenance Items | 5.03 | 25.15 | 30.18 |
| | | | 788.97 | 57,453.41 | 58,162.38 |
| | | Bank Balances at 1 Dec 22 - Current Account | 20,956.25 | | |
| | | Bank Balances at 1 Dec 22 - Deposit Account | 563,887.83 | | |