

## BIDEFORD TOWN COUNCIL



Town Hall  
Bideford  
Devon  
EX39 2HS

Telephone:  
Bideford (01237) 428817/8

Paul Swan  
Town Clerk and Responsible Financial Officer

Thursday 7 December 2023

To: Members of the Market Management Committee

You are hereby summoned to attend a meeting of **Market Management Committee** of the above-named Council to be held in the Council Chamber, Town Hall, Bideford, on **Thursday 14 December 2023 at 6.30 pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. There is a legal right to film/record/photograph/report public meetings.

Paul Swan  
Clerk to the Council

### AGENDA

1. To receive apologies and reasons for absence.
2. To receive declarations of interest on items on the agenda and note any requests for dispensation received by the Clerk prior to the meeting. Enc
3. Public participation session of 15 minutes duration on items on the agenda.
4. To approve the minutes of the Meeting held on 2 November 2023 as a correct record. Enc
5. Accounts - To approve the payments listed. To follow
6. Chairman's / Market Administrator's Report.
7. PPL / PRS update.
8. Draft Budget 2024 / 2025.
  - a. To receive report on rental value of Market Complex Units. To follow
  - b. To consider and recommend approval of the Draft Budget for the financial Year 2024/2025. Enc

- c. To review the Rent for the next financial year and resolve accordingly.
- 9. Tenant / Trader representatives.

10. **PART II (Closed Session)**

- 11. Chairman's Report – confidential, including staffing, matters.
- 12. Tenant / Trader.
  - a. To receive any terminations of leases by tenants / traders, give consideration to applications received for tenancies of premises and resolve accordingly.
  - b. To consider and resolve upon tenant / trader / landlord / Market Hall matters.

**MARKET MANAGEMENT COMMITTEE**

<b>Councillors:</b>	Bushby Hawkins (Chairman) McKenzie (Town Mayor)	Ms Clarke Mrs Hellyer	Mrs Gubb S Inch
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<b>Traders/Tenants:</b>	Councillor Lawrence	Ms Bennett
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**Date of Next Meeting: 25 January 2024**