

BIDEFORD TOWN COUNCIL



Town Hall
Bideford
Devon
EX39 2HS

Telephone:
Bideford (01237) 428817/8

Heather J Blackburn BA (Hons), IPD, IAM
Town Clerk and Responsible Financial Officer

Thursday 3 November 2022

To: Members of the Market Management Committee

You are hereby summoned to attend a meeting of **Market Management Committee** of the above-named Council to be held in the **Council Chamber, Bideford Town Hall**, on **Thursday 10 November 2022 at 6.30 pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. There is a legal right to film/record/photograph/report public meetings.

Richard Coombes
for Clerk to the Council

AGENDA

1. To receive apologies and reasons for absence.
2. To receive declarations of interest on items on the agenda and note any requests for dispensation received by the Clerk prior to the meeting. Enc
3. Public participation session of 15 minutes duration on items on the agenda.
4. To approve the minutes of the Meetings held on 27 September and 1 November 2022 as a correct record. Enc
5. Accounts - To approve the payments listed. To follow
6. Chairman's / Market Administrator's Report.
7. Market Hall:
 - a. To review the Events scheduled from November through the Festive period including Christmas Light's Switch On and Late-Night Shopping Event.
 - b. To confirm / resolve upon the Market Opening Dates during the Christmas / New Year Period (noting that Tuesday, 27 is a public holiday and that both Christmas and New Year's Eve Saturdays are not public holidays).

8. Tenant / Trader representative Report.

9. **PART II (Closed Session)**

10. Chairman's Report – confidential, including staffing, matters.

11. Tenant / Trader.

a. To receive any terminations of leases by tenants / traders, give consideration to applications received for tenancies of premises and resolve accordingly.

b. To consider and resolve upon tenant / trader / landlord matters.

MARKET MANAGEMENT COMMITTEE

Councillors:	Bushby	Mrs Gubb (Town Mayor)	Hawkins
	Mrs Hellyer	Herron	McKenzie

Traders/Tenants: Ms E Hilton

Date of Next Meeting: 8 December 2022