

BIDEFORD TOWN COUNCIL



**Town Hall
Bideford
Devon
EX39 2HS**

Telephone:
Bideford (01237) 428817/8

Heather J Blackburn BA (Hons), IPD, IAM
Town Clerk and Responsible Financial Officer

5 September 2022

To: Members of the Committee, Chairmen Handy Cross & Marland Associations

You are hereby summoned to attend a Meeting of the **Allotments Committee** of the above-named Council to be held in the Council Chamber of the Town Hall, on Monday **12 September 2022 at 6.00 pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. There is a legal right to film/record/photograph/report public meetings.

Heather Blackburn
Clerk to the Council

AGENDA

1. To elect a new chairman.
2. To elect a new deputy chairman.
3. To receive apologies and reasons for absence.
4. To receive declarations of interest on items on the agenda and note any requests for dispensation received by the Clerk prior to the meeting. Enc
5. Public participation session of 15 minutes duration on items on the agenda.
6. To approve the Minutes of the Meeting held on 5 April 2022 as a correct record. Enc
7. Marland site. Update.
8. Handy Cross. Update.
9. Pollyfield Site. Update.
10. Tricks Site. Update.
11. Association Leases. To give consideration to the renewal, of the Self-Management Tenancy agreements for Handy Cross and Marland Sites, effective from 1 September 2022 and to make a recommendation to Council. Enc
12. To consider and resolve upon the quotations (numbered 1, 2 & 3) for the Allotment Boundary and Tree Survey works. Enc
13. To give consideration to the cleaning/maintenance budget for 2023/24 and make a recommendation to Council. Enc

14. To review and resolve upon the level of rent for 2023/24.

ALLOTMENTS COMMITTEE

Councillors:	J Craigie	Mrs J Gubb (Chairman)	Mrs L Hellyer
	J Herron	S Inch	J McKenzie
Plot Holders:	Pollyfield: Tricks:	Vacant Mr K Jackson	Mr S Long