

BIDEFORD TOWN COUNCIL



Town Hall
Bideford
Devon
EX39 2HS

Telephone:
Bideford (01237) 428817/8

Heather J Blackburn BA (Hons), IPD, IAM
Town Clerk and Responsible Financial Officer

Thursday 19 May 2022

To: Members of the Market Management Committee

You are hereby summoned to attend a meeting of **Market Management Committee** of the above-named Council to be held in the Council Chamber, Town Hall, Bideford, on **Thursday 26 May 2022 at 6.30 pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend. There is a legal right to film/record/photograph/report public meetings.

Richard Coombes
for Clerk to the Council

AGENDA

1. To Elect a Chairman.
2. To Elect a Deputy Chairman.
3. To receive apologies and reasons for absence.
4. To receive declarations of interest on items on the agenda and note any requests for dispensation received by the Clerk prior to the meeting. Enc
5. Public participation session of 15 minutes duration on items on the agenda.
6. To approve the minutes of the Meeting held on 14 April 2022 as a correct record. Enc
7. Accounts - To approve the payments listed. To follow
8. Chairman's / Market Administrator's Report.
9. Development Officer's report.
 - a. Market Memories. To consider and resolve ringfencing in principle £1,000.00 towards supporting the delivery of the Market Event.

- b. A year in post.
 - c. The present and future potential for the Market.
10. Tenant / Trader representative.
- a. Tenant consideration when planning Event layouts – maximizing opportunities for all those invited to trade.
 - b. Report.
11. To consider and resolve upon attendance at the NABMA Annual Conference to be held in Harrogate between 18 and 20 September 2022.

12. **PART II (Closed Session)**

13. Chairman’s Report – confidential, including staffing, matters. Enc

14. Tenant / Trader.
- a. To receive any terminations of leases by tenants / traders, give consideration to applications received for tenancies of premises and resolve accordingly.
 - b. To consider and resolve upon tenant / trader / landlord matters. Enc

MARKET MANAGEMENT COMMITTEE

Councillors:	Bushby	Mrs Gubb (Town Mayor)	Hawkins
	Mrs Hellyer	Herron	McKenzie

Traders/Tenants: Ms E Hilton

Date of Next Meeting: 21 July 2022